

Instructions for online-NMR-scheduling (08/22/2010)

click on the link:

<https://login.vcu.edu/cas/login?service=https://cores.research.vcu.edu//login.cfm>

*you should see the page displayed below, then fill in eID & password, click **Login:***

VCU Central Authentication Service

VCU Central Authentication Service provides a centralized, easy-to-use, easy-to-recognize login system for Web applications at Virginia Commonwealth University. Users can log into the system knowing that their VCU login information is encrypted and secure. By logging in through VCU Central Authentication Service, users will be able to access any application using this service.

For security reasons, please be sure to close all browser windows when you are done accessing services that require authentication.

VCU eID ([What is my eID?](#))

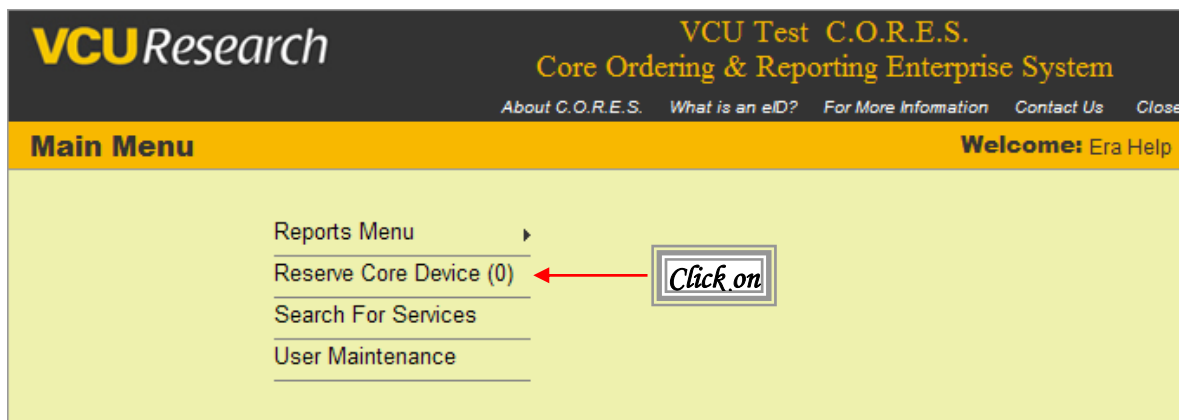
Password ([Forgot your password?](#))

Warn me before logging into other Web sites

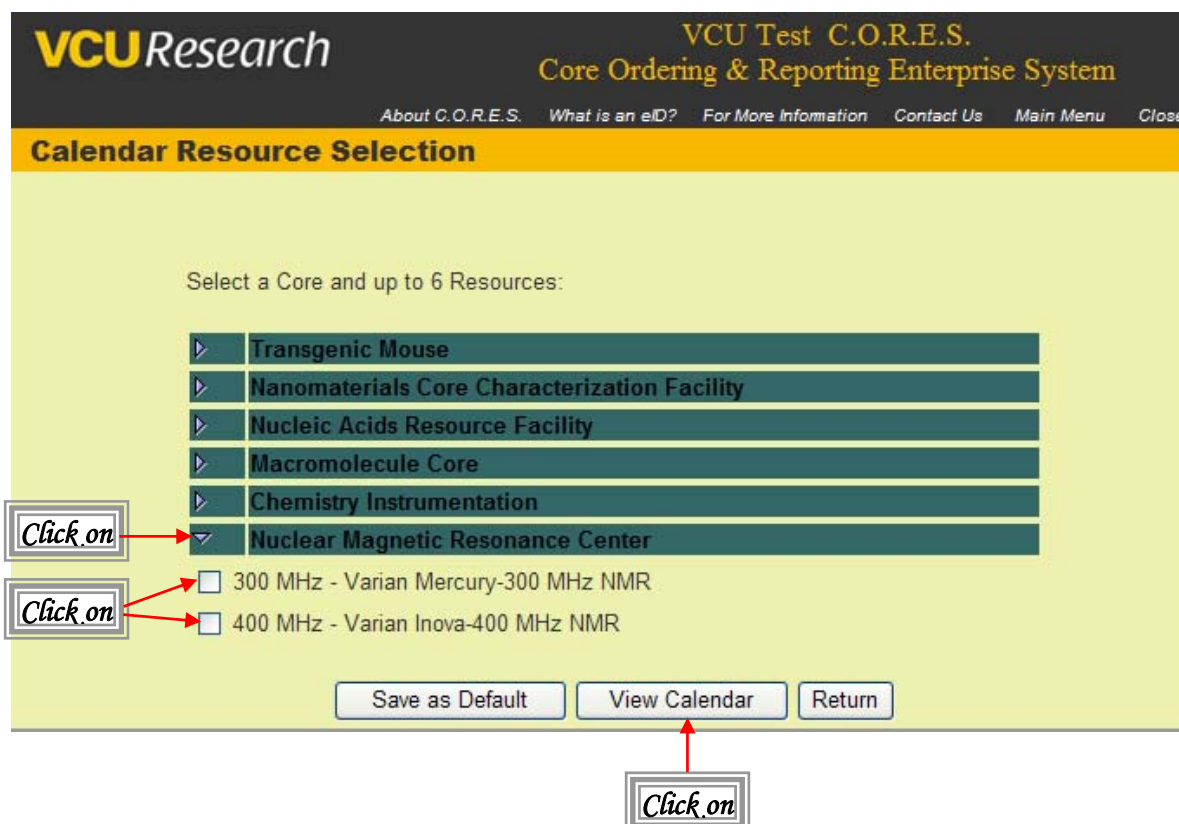
Login ➔

As login your email

after login, the Main Menu page displayed, click on Reserve Core Device, then Calendar Resource Selection page displayed



click on Δ at Nuclear Magnetic Resonance Center and check 300 MHz / 400 MHz or both, then click on View Calendar



Then you should see the Reservation Calendar page displayed, click on the slot you want to book, it will lead to the next page- Resource Scheduler-Selection

Reservation Calendar

Resources

300 MHz

400 MHz

<< August 2010 >>

	Sunday 08/15/10	Monday 08/16/10	Tuesday 08/17/10	Wednesday 08/18/10	Thursday 08/19/10	Friday 08/20/10	Saturday 08/21/10
<input type="radio"/> By Hour							
<input checked="" type="radio"/> 1/2 Hour							
12:00 AM							
12:30 AM							
1:00 AM							
1:30 AM							
2:00 AM							
2:30 AM							
3:00 AM							
3:30 AM							
4:00 AM							
4:30 AM							
5:00 AM							
5:30 AM							
6:00 AM							
6:30 AM							
7:00 AM							
7:30 AM							
8:00 AM							
8:30 AM							
9:00 AM							
9:30 AM							
10:00 AM							
10:30 AM							
11:00 AM							
11:30 AM							
12:00 PM							
12:30 PM							
1:00 PM							
1:30 PM							
2:00 PM							
2:30 PM							
3:00 PM							
3:30 PM							
4:00 PM							
4:30 PM							
5:00 PM							
5:30 PM							
6:00 PM							
6:30 PM							
7:00 PM							
7:30 PM							
8:00 PM							
8:30 PM							
9:00 PM							
9:30 PM							
10:00 PM							
10:30 PM							
11:00 PM							
11:30 PM							

*white (blank) is available time slot,
Click on the slot, Make sure you choose
the instrument you want to run*

Green-300 MHz Pink - 400 MHz

Select start /end time and check instrument (300 or 400 NMR); write a note if you want to ...

VCU Research VCU Test C.O.R.E.S.
Core Ordering & Reporting Enterprise System

[About C.O.R.E.S.](#) [What is an eID?](#) [For More Information](#) [Contact Us](#) [Main Menu](#) [Close](#)

Resource Scheduler - Selection

Name: 400 MHz
Core: Nuclear Magnetic Resonance Center
Category:
Description:
Price: \$0 / hour (non-billable)
Resource Description: Varian Inova-400 MHz NMR
Billing Rates (charged based on usage of instrument time, not scheduled time): Internal Users: 8am-8pm \$10/per hr 8pm-8am, Holidays & Weekends
Resource Instructions: \$5/per hr; External Users: 8am-8pm \$20/per hr 8pm-8am, Holidays & Weekends \$10/per hr; Industrial Users: 8am-8pm \$100/per hr 8pm-8am, Holidays & Weekends \$50/per hr
Days Available: Sun | Mon | Tue | Wed | Thu | Fri | Sat
Minimum Reservation: 15 minutes
Maximum Reservation: 24 hours

Resource User : Help, Era - Resource User
PI Name:
Index Number:

Reservation Date: 08/20/10
Start Time: *Select time slots*
End Time:
Notes
Comments: *If you want to me to know about ...*
 characters left

Note: Any applicable discounts will be applied when this reservation is generated into an order.
Also, all prices are subject to change without notice.

Then click on Submit *Or click on Return if you need to change a different instrument*

click on Submit, the Reservation Confirmation page displayed below; click on Return, it will back to Reservation Calendar page.

VCU Research VCU Test C.O.R.E.S.
Core Ordering & Reporting Enterprise System

[About C.O.R.E.S.](#) [What is an eID?](#) [For More Information](#) [Contact Us](#) [Main Menu](#) [Close](#)

Reservation Confirmation

Reservation Confirmation

Resource User :	Help, Era
P.I. :	Qu, Yun
Index Number :	291216U1 - Test
Core :	Nuclear Magnetic Resonance Center
Resource Name:	400 MHz
Description:	Varian Inova-400 MHz NMR
Instructions:	Billing Rates (charged based on usage of instrument time, not scheduled time): Internal Users: 8am-8pm \$10/per hr 8pm-8am, Holidays & Weekends \$5/per hr; External Users: 8am-8pm \$20/per hr 8pm-8am, Holidays & Weekends \$10/per hr; Industrial Users: 8am-8pm \$100/per hr 8pm-8am, Holidays & Weekends \$50/per hr
VCU Price:	\$0.00 / hour (Non-Billable item)
Purchaser Last Name :	HELP

Confirmation:	20100819-4
Date :	Friday, August 20, 2010
Time :	10:30 AM - 2:30 PM 4 hour reservation

Comments:	Notes
------------------	-------

Note: Any applicable discounts will be applied when this reservation is generated into an order.
Also, all prices are subject to change without notice.

You can print this page or click on Return to see the Reservation Calendar

click on close to logout the system, you have made the reservation!

VCU Research VCU Test C.O.R.E.S.
Core Ordering & Reporting Enterprise System

About C.O.R.E.S. What is an eID? For More Information Contact Us Main Menu **Close**

Reservation Calendar

Resources

300 MHz
 400 MHz

Click on to logout

<< August 2010 >>

By Hour
 1/2 Hour

	Sunday 08/15/10	Monday 08/16/10	Tuesday 08/17/10	Wednesday 08/18/10	Thursday 08/19/10	Friday 08/20/10	Saturday 08/21/10
12:00 AM							
12:30 AM							
1:00 AM							
1:30 AM							
2:00 AM							
2:30 AM							
3:00 AM							
3:30 AM							
4:00 AM							
4:30 AM							
5:00 AM							
5:30 AM							
6:00 AM							
8:00 AM							
8:30 AM							
9:00 AM							
9:30 AM							
10:00 AM							
10:30 AM							
11:00 AM							
11:30 AM							
12:00 PM							
12:30 PM							
1:00 PM							
1:30 PM							
2:00 PM							
2:30 PM							
3:00 PM							
3:30 PM							
4:00 PM							
4:30 PM							
5:00 PM							
5:30 PM							
6:00 PM							
6:30 PM							
7:00 PM							
7:30 PM							
8:00 PM							
8:30 PM							
9:00 PM							
9:30 PM							
10:00 PM							
10:30 PM							
11:00 PM							
11:30 PM							

Place mouse pointer over your reservation slots, information on the reservation displayed

400 MHz
08/20/10
10:30 AM-02:30 PM
Help, Era (804) 827-2274
Pl: Gu, Yun (804) 828-1943
Comment: Notes

Cancellation must be made at least 1 hour in advance

You can cancel or change your reservation by login to VCU CORE system:

<https://login.vcu.edu/cas/login?service=https://cores.research.vcu.edu/login.cfm>

then go to **Resource Reservations** → **Nuclear Magnetic Resonance Center**

→ **View Calendar** → *click on your reservation slots, then the page displayed below*

VCU Research VCU Test C.O.R.E.S.
Core Ordering & Reporting Enterprise System

About C.O.R.E.S. What is an eID? For More Information Contact Us Main Menu Close

Resource Scheduler - Selection

Name: 400 MHz
Core: Nuclear Magnetic Resonance Center
Category: Instrument time
Description: 400 MHz - billed
Price: \$0 / hour (non-billable)
Resource Description: Varian Inova-400 MHz NMR
Billing Rates (charged based on usage of instrument time, not scheduled time): Internal Users: 8am-8pm \$10/per hr 8pm-8am, Holidays & Weekends \$5/per hr; External Users: 8am-8pm \$20/per hr 8pm-8am, Holidays & Weekends \$10/per hr; Industrial Users: 8am-8pm \$100/per hr 8pm-8am, Holidays & Weekends \$50/per hr
Resource Instructions: \$5/per hr; External Users: 8am-8pm \$20/per hr 8pm-8am, Holidays & Weekends \$10/per hr; Industrial Users: 8am-8pm \$100/per hr 8pm-8am, Holidays & Weekends \$50/per hr
Days Available: Sun | Mon | Tue | Wed | Thu | Fri | Sat
Minimum Reservation: 15 minutes
Maximum Reservation: 24 hours

Resource User : Help, Era - Resource User
PI Name: Qu, Yun
Index Number: 291216U1
Test
Reservation Date: 08/20/10
Start Time: 10:30 AM
End Time: 2:30 PM (4 hour(s))
Notes
Comments:
512 characters left

Note: Any applicable discounts will be applied when this reservation is generated into an order.
Also, all prices are subject to change without notice.

Cancel Reservation Submit Return

*For change the reservation
1. select time slots*

Click on for cancellation

No action

2. Click on

Instructions for using VCU's VPN software

Because the CORES Scheduler is in VCUERA systems, access to NMR online scheduling from any off campus location or through the VCU Wireless system will require you to use VCU's VPN (Virtual Private Network) software provide by Technology Services

- 1) Type the following address in your web browser: <https://webvpn.vcu.edu>
- 2) Login with your VCU eID username and password. (A small piece of software will be installed your first time.)
- 3) Once you have successfully connected to the VPN, try accessing the VCUERA system again.

Further details regarding the use of VCU's VPN software can be found on Technology Services website at <http://www.ts.vcu.edu/kb/2246.html> . A link to the VPN login can also be found off the Office of Research home page under "VCUERA Systems".